

Anood Nasser Elnahass

Sales Admin

6 October

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Experience

- Home yard** 2024/6 - 2024/11
Fresh sales
Started my career as a Sales Representative (Fresh sales) at a company specializing in exclusive real estate projects, working on developments in the Green Belt area such as Somo and La Maison.
 - Assisted clients in selecting suitable properties based on their needs and budget.
 - Handled client inquiries and maintained strong customer relationships.
 - Followed up on leads and converted prospects into potential buyers.
 - Coordinated with the sales team and updated client data on CRM systems.
- The place (Brokerage)** 2024/11 - 2025/2
Sales
Real Estate Brokerage Company
 - Worked in a real estate brokerage company, gaining hands-on experience in sales and client interaction.
 - Handled client inquiries and presented suitable property options.
 - Followed up with potential buyers
 - Developed strong communication and negotiation skills.
- LHD (Level Horizon Developments)** 2025/9 -
Sales Admin
Worked as a Sales Admin at a real estate development company, responsible for preparing sales reports and spreadsheets, managing and distributing leads to the sales team, monitoring sales performance, and maintaining accurate data on CRM systems, with strong proficiency in Microsoft Excel and Word.

Education

- HELWAN UNIVERSITY** 2027 /2028
Law
third Grade

Skills

- Microsoft Excel and Word
- CRM Specialist
- Excellent under pressure
- Strong problem-solving skills
- Quick learner and adaptive

Languages

- Arabica : mother Tongue
- English : Good Command Of Both Written And Spoken

Date Of Birth

- 9/4/2005